### User Guide

### Radian Real Estate Services Ordering a Radian AVM via Encompass

## 1

#### Order an Automated Valuation Model (AVM)

From the Encompass Loan Application, click on **Order AVM**. Borrower Last Name, Email and subject address are required fields.

Home         Ppeline         Loan         Contacts         Dashtor           Borrower/Julie Demo	and  1904000076  LT // DTI / DTI / DTI /  ver Summary - Origination  exer steres  exer state  exer sta	Ratit ☐ Not Locked Equits: #EACON Hinnun Regured PCO Crist Reference #	Est Closing //	•	9 <b>(</b> )   amm ()
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Subject Address City - State	Property Information Copy from Pres 85 Newcaste Ave Grandvile PA Zp 17935	ent Order Appraisal Order Flood Order Property Type Detached Estimated Value Appraised Value			
Forms Tools Services . Unincorp	crated Area				
Order Credit Report     Construct	tion Method				
Access Lenders     Transac	tion Details	Product and Pricing Access Len	lers		
Search Product and Pricing     Request Underwriting     Order Appraisal     Order Flood Certification     Order Tote & Closing     Order Doe Preparation     Requester MERS     Order AVM     Order Avidual services	yan Tori Adm Conventional Conventional Conventional Conventional Conventional Construction For Loan Construction - Perm ash-Out Ref. Construction - Perm ash-Out Ref. Construction - Perm Control Convention Conv	Copy Lean Number 1: Instances runner (Lasa Number )  MCSC MV: MCSC MV: MCSC MV: MCSC MV: Property Will Be  mrager for the monostration Type  rest Rule  rest Rule  for Rule  fo	•		

### 2

#### Radian Appraisal Management Company (AMC)

Next, choose Radian AMC. The first time you order, you will choose Radian AMC from the All Providers tab.

ly Providers All Providers	
Select a provider and click Submit.	
Radian AVM	<u>More inf</u>
$\uparrow$	
1 · · · · · · · · · · · · · · · · · · ·	

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#### Log In to VIBe

Next, login on the VIBe Encompass ordering screen. Please contact your representative if you need to obtain login information.

				Save Login information	
Add Recepient					
Ordered By ord	ersrss@radian.	com			
Order Payment C	ontact Status	5			
Products				Refresh Products	
Name					

### 4

#### **Submit Your Order**

Then, choose your product, verify the information entered from Encompass, and click on **Next**.

VIBe Order Form	×
Login User name ustadmin Password ****** Add Receptent Orderse@redian.com	Save Login information
Order Deumant Content Status	
Products	Refresh Products
Radian AVM	
Additional Information	Loan Information
Need By	Loan number     2203A002134       Purpose     Cash-Out Refir v       Type     Conventional       Prop. Addr.     1686 N YUROK ST, Orange CA- 92867       Purch Price
Message To AMC	
Attach Documents	Next
1. · · · · · · · · · · · · · · · · · · ·	v 3.0

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#### **Create AVM Order**

Once you are on the Contact tab, please click on **Create** to place your AVM order.

er name emnp	prod Password ******		Save Login information
der Payment	Contact Status		
Borrower		Co Borrower	
ast Name	Kuhn	Last Name	Hyatt
Middle Name	Anna	Middle Name	Н
First Name	Julie	First Name	Ashley
Email	jkuhn@exatechpgh.com	Email	Ahyatt@isspgh.net
lome Phone	(412) 416-9999	Home Phone	(555) 555-5555
Cell Phone	(412) 368-2288	Cell Phone	(333) 333-3333
Entry Contact		Entry Contact	
Buyer's Agent		Seller's Agent	
Name		Name	· · · · · · · · · · · · · · · · · · ·
Email	· · · · · · · · · · · · · · · · · · ·	Email	
Phone	() -	Phone	() -
Cell		Cell	
Entry Contact		Entry Contact	
			Close Create

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#### **Obtain Order ID**

Once the order is created you will receive a message with the order ID. Click on **OK**.

1	Radian ×
	You order has been submitted successfully Order No: 2500283446
-	ОК

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#### **Check Status**

On the Check Status tab, you will learn if your AVM was a Hit or No Hit. On a hit, you will see a **New Document Attached.** Click on **Check Report/Status** to send the AVM to your document folder.

rder Check S	Status			
status			Add Item Check Report/Statu	s
Date	Order Id	Product	Status	-
04/26/2019	1100162488-1	AVM	Order Complete	
Comments	AVM		Add Commen	ıt
Date	User	Note		
04/26/2019	Hannah Hein	New document attached. ** Document Type: Invoice ** File Name: 1009333-17	7101.pdf	
04/26/2019	. Hannah Hein	New document attached. ** Document Type: Comple ** File Name: 1100162488	eted Report 1 1002954.Pdf	
				×

### 8

#### **Retrieve Your AVM**

Close out of the VIBe order form and click on the **Paper Icon** to retrieve your AVM.

Encompass View Loan Forn	is verns re						
Home Pipeline Loan Conta	cts Dashboar	ď					
Borrower Julie Demo	•)[	3					
88 Newcastle Ave Girardville, PA 17935	1 <sup>11</sup> Loan 1 Loan	904000076	LT // DTI /	Ri	ate Not Locked	Est 2	t Closi FS: J
Alerts & Messages Log	Borrowe	r Summary - Ori	gination				
File Started     04/26/1       AVM received     04/26       Send to processing     04/26	9 Equifax / BE /1 Minimum Rec	ACON		Equifax / BEACO Minimum Require	N d FICO		
Submittal Cond. Approval	Credit Score	e for Decision Making		Credit Reference	#		
<ul> <li>Resubmittal</li> <li>Approval</li> </ul>	Borrowe	er can demonstrate a 1	12-month mortgage/r	ental history			
Docs Out     Funding						*	
Shipping  Purchasing  Completion						*	
Shipping Purchasing Completion	Subject Pro	operty Information	Copy from Pres	ent Order Appr	aisal Order Floo	d Order Title	
Shipping Purchasing Completion	Subject Pro	operty Information 88 Newcastle Ave	Copy from Pres	ent Order Appr Property Type	aisal Order Floo Detached	d Order Title	
Shipping Purchasing Completion	Subject Pro Address City	operty Information 88 Newcastle Ave Girardville	Copy from Pres	ent Order Appr Property Type Estimated Value	aisal Order Floo	d Order Title	
Shipping     Purchasing     Completion	Subject Pro Address City State	operty Information 88 Newcastle Ave Girardville PA Zip	Copy from Pres	ent Order Appr Property Type Estimated Value Appraised Value	aisal Order Floo	d Order Title	
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Services Order Credit Report Services Order Credit Report Secret Lenders Request Underwriting	Subject Pr Address City State Unincorpora Construction Transactio Lender Loan Progra	roperty Information          88 Newcastle Ave         Girardville         PA       Zip         sted Area	Copy from Pres	ent Order Appr Property Type Estimated Value Appraised Value Prod	aisal Crider Floo	d Order Title	
Shipping Purchasing Completion Completion Forms Tools Services Order Credit Report Access Lenders Search Product and Pricing Request Underwriting Order Appraisal	Subject Pr Address City State Unincorpora Construction Lender Lender Loan Progra	B8 Newcastle Ave       Grardvile       PA     Zip       sted Area	Copy from Pres	ent Order Appr Property Type Estimated Value Appraised Value Prod Copy Loan N Loan Number MERS MIN	uct and Pricing ) ( 1904000076	d Order Title	-
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Shipping Purchasing Completion C	Subject Pr Address City State Unincorpora Construction Lender Loan Progra Cosing Cost Loan Docum Purpose of	Coperty Information           88 Newcastle Ave         Grandville         PA       Zip         sted Area       n         In Method       n         m       10/1 ARM         i       Conventional         ventation Type Code       f         f Loan       F	Copy from Pres e 17935	ent Order Appr Property Type Estimated Value Appraised Value Prod Copy Loan Number Copy Loan Number MERS MIN htation	aisal Order Floo Detached	d Order Tite	
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9 View the Report Click on the AVM in the list and then View.

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#### Confirmation

Your AVM will then be displayed in your eFolder.



#### No Hit AVM

If an AVM doesn't hit, you will receive a message in Step 6, **Unable to determine subject property value**.

ogin				
ser name IN	BEncomp Pas	ssword ******		Save Login information
rder Check S	Status			
itatus			Add Item	Check Report/Status
Date	Order Id	Product	Status	
4/26/2019	1100162406-1	AVM	Cancelled	
omments	AVM			Add Comment
Date	User	Note		
04/26/2019	Hannah Hein	Unable to determine subject	t property value.	
Upload Doc	uments			
Upload Doc	uments			

Retrieve

View

Cancel

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